



Global Debate
SYMPOSIUM

Colorado College
Colorado Springs, CO

STUDENT ORIENTATION MANUAL
2018

*Drink lots of water:
a hydrated debater is a healthy debater!*

2018 CONTACT INFORMATION

Institute Office Location - Mathias 150

Institute Office Cell - (719) 726-1894

*Please use this number first and for all non-emergencies.

For non emergencies please email us at info@gdsdebate.com.

Residential Dean – Mr. Charles Owens

Director of Operations - Mr. Ed Williams

Institute Directors - Mr. Aaron Timmons and Mrs. Cindi Timmons

Police and Fire Emergency – 911

Police and Fire Non-Emergency – (719) 444- 7000

Campus Safety Dispatch Emergency – (719) 389- 6911

Campus Safety Dispatch Non-Emergency – (719) 389-6707

MAILING ADDRESS

Student's Name
Attention: Global Debate Symposium
C/O Residential Life and Housing, Colorado College
14 East Cache La Poudre Street
Colorado Springs, CO 80903

General GDS Policies

Violation of any GDS policies are grounds for dismissal and removal from the institute. All students and staff are subject to local, state, and federal law at all times.

1. All student and staff must abide by the spirit and letter of the Global Debate Symposium disciplinary code.
2. The Global Debate Symposium has a zero-tolerance policy for alcohol and illegal drugs. Consumption or possession of alcohol or illegal drugs is expressly forbidden and grounds for being sent home at family expense. Tobacco use in any form, electronic cigarettes (e-cigarettes), vaping, and marijuana use are all forbidden as well.
3. All prescription medications and over-the-counter medicines must be turned in to the Institute Office for dispersal unless parents have designated that students may keep. Students may carry emergency medications (ex. Inhalers, EpiPens) and should notify lab leaders of their location. Use of any medicine not specifically prescribed for the particular student is considered a violation of the GDS substance use policy.
4. No student may ride in any public transportation, nor ride-share (Uber, Lyft, etc) vehicles as students of the Global Debate Symposium. Anyone caught doing so will be sent home.
5. Students must comply with all regulations required by the Colorado College housing department regarding appropriate use of facilities and dormitory housing guidelines and conduct.
6. Compliance with staff - residents are required to follow all reasonable requests issued by the Residential Director and his assistants or Colorado College officials.
7. No gambling is allowed.
8. Attendance at all debate activities is mandatory. Attendance will be taken at all lectures and classes. Students are required to be present for all

lectures, debates, practice speeches, and lab. Excessive tardies are viewed as absences and grounds for dismissal.

9. Leaving Campus

- Leaving campus is prohibited without supervision from a faculty member of the Global Debate Symposium. Campus includes the downtown area of Colorado Springs.
- Students cannot leave to visit anyone off campus without the signed permission of the Institute Director.
- If a family member would like to take a participant off campus for the day, they must sign you out with the Director of Residential Life.
- **Failure to comply with this rule may result in immediate removal from the institute and return home at the attendee's expense.**

10. Sexual Harassment: Sexual harassment, as defined by the guidelines for conduct outlined by Colorado College housing regulations, will not be tolerated.

11. Inappropriate Romantic Relationships: Regardless of legality, at no point in the institute are romantic relationships between a staff member and student, whether perceived or actual, permitted.

12. Students are to conduct themselves in an ethical manner at all times, that includes conduct in rounds and in debate preparation.

RESIDENCE HALL POLICIES

1. Nightly dorm hours-All students must be inside Mathias Hall by **10:00 pm sharp--no exceptions**. Room check takes place at 11:00 pm. After 11:00 pm room check, students are not permitted to leave their rooms except to use the restroom.
2. Students are not permitted on floors designated for the opposite gender unless accompanied by a GDS Staff Member.
3. Students are issued a key which permits access to their assigned room.
 - Keys are for personal use and are not transferable.
 - Students should lock their rooms.
 - If a student loses their keys, the student should notify a staff member immediately.
 - **The lost key replacement fee is \$75 payable at the time the student receives a replacement key. No refund will be given for found keys once a replacement is issued.**
4. Quiet hours and noise - During periods designated as quiet hours, no noise should be audible outside the closed door of a residents room. **Quiet hours are 12:00 am to 7:00 am**. All audio devices should be used with headphones.
5. Room Checks
 - Inspection of any student room may be conducted by any Institute or Conference Staff member who has reason to believe that some violation of rules and regulations is taking place, or that any student is away without permission.
 - In-room check will occur at 11 pm each evening unless otherwise specified by GDS Dorm Director.
 - Students must be in their doorways for in-room check each night so that resident assistants can visually verify that they are present and in-room.
6. Room Entry

- A resident's room is considered private and doors should remain locked at all times.
- Representatives of the University (including University contractors) will enter, only after knocking on the door, for the following reasons:
 - perform all maintenance needs or projects
 - assist in any emergency
 - reestablish order
 - recover any University property
 - prevent destruction of University property
 - investigate alleged violation of federal, state or University policies, rules or regulations
 - investigate the presence of fire alarms.

7. Damage/Loss to Property

- Students and parents are responsible for all costs associated with damage to university property or fines incurred while on campus, including room damage, library fines, or other costs.
- GDS participants are personally responsible for all personal items regardless of their value (ex. computers, laptops, phones, notes, flash drives , etc.) The Global Debate Symposium, nor it's directors bear no responsibility for loss, damage or replacement of a participants items.

8. Tolerance of others

- Part of living in a community is learning to respect the individual differences present among those who live in that community.
- Students who believe they are the subjects of harassment on the basis of race, gender, religious belief, national origin, age, ability, political affiliation, or sexual orientation should bring this to the attention of the Director. Judicial action may be brought against those residents who harass others.

9. Violent behavior

- Behavior of a violent nature will not be tolerated at the Global Debate Symposium
- Residents who commit acts of a violent nature (fighting, physical and verbal threats, and vandalism) may be immediately removed from the program.

10. Visitors Policy

- The right of a resident to live in reasonable privacy takes precedence over the right of his or her roommate to entertain a guest in the room.
- No member of the opposite sex is permitted on the floor at any time
- The residence halls are not open to visitors except with the written permission of the Director and must sign in/out with Director of residential life when arriving and departing.
- No overnight guests are permitted at any time.
- A staff member and student will never be alone in a room together.

11. Weapons of any kind or instruments used in a dangerous fashion are not permitted.

12. Tardies/Absences

- Students are allowed one unexcused tardy and zero unexcused absences
- Upon the second tardy, students will serve work detail for each infraction. Repetitive tardiness or any unexcused absence constitutes grounds for dismissal

13. Work Detail

- Students who commit minor violations of rules and regulations will serve a work detail in the dorm after room check
- Work detail consists of collecting trash in the residence hall. All students will receive protective gear to wear if work detail warrants
- Repeated issuance of work detail constitutes grounds for dismissal.

MEALS

Meal Times

Weekdays (Monday through Friday)

Breakfast – 8:00-9:00

Lunch – 11:30-1:00

Dinner – 5:00-6:30

Weekends(Saturday/Sunday)

Brunch- 11:30-12:30

Dinner- 5:30-6:30

Meals

1. All meals are served in Worner Campus Center.
2. The meal plan provides Breakfast, Lunch, and Dinner on weekdays. Brunch and dinner are provided on the weekends.
3. Students are welcome to eat off-campus at their own expense, but should notify their lab leader prior to departure. Students should not leave campus without prior notice, should not go alone, and may not take transport to the destination. Students ARE allowed to walk to an off-campus restaurant with at least one other person provided appropriate approval has been secured.

Dining Hall Expectations

1. Students must have a workshop issued ID for each meal. Students may enter the dining hall once per meal time - reentry is not allowed.
2. The fee for a replacement meal card is \$15.
3. Students are expected to treat the dining hall staff with respect.

4. Students are expected to clean up after themselves.

CAMPUS FACILITIES AND SERVICES

Rec Center Availability and Rules

1. The Adam F. Press Recreation Center is available to students at least 16 years of age. Staff and teacher workshop participants are also welcome to visit the recreation center.

2. No horseplay or other nuisances allowed. Students will receive no warnings on this issue.

Laundry

The Colorado College housing department will give attendees the option to replace linens on June 29, July 3, July 6, and July 10. Please put sheets and towels in a pillowcase and put them outside your doors in the morning of the dates described. The housing department will then replace them.

Dealing With Specific Residence Issues

There are procedures outlined for how to deal with emergency situations in each dorm room. Instructions for how to deal with several specific scenarios are outlined below.

HARASSMENT

Harassment includes physical abuse, verbal abuse, threats, intimidation, coercion and/or other conduct that threatens or endangers the health or safety of any person. Speech protected by the First Amendment is not a violation of this provision. However, fighting words and statements that reasonably threaten or endanger the health and safety of any person are not protected speech and will result in university action. Each allegation of a violation under this provision shall be reviewed with these factors in mind.

If a student believes they have been a victim of this type of abuse the student should report it to a GDS faculty member or Director immediately. Telephone harassment includes annoying, abusive, or obscene phone calls designed to irritate, anger, or threaten a listener. Students found responsible for or associated with the harassment of a resident in such a manner are subject to disciplinary action. If a resident should receive a threatening call or continued harassing calls, s/he should notify an RA or other GDS staff member immediately. Computer harassment includes abusive, sexual or threatening emails, instant messengers or documents sent to another individual designed to irritate, anger or threaten the receiver. In an educational setting materials discussed or read may be uncomfortable, but a distinction exists between lack of comfort and unsafe environment.

BOMB THREATS

If a student receives a bomb threat, s/he should remain calm and remember the following simple procedures:

1. Note the exact time of the call.
2. Write down as accurately as possible all statements made by the caller.
3. Listen to the voice to determine the sex, age, accent, and distinguishing features of the voice.
4. Listen for background noises.
5. Notify the residence hall front desk immediately. In the event of a bomb threat that requires a building to be evacuated, the residence hall staff will complete the evacuation. The residence hall staff will knock on each residence hall room door and instruct students to evacuate the building. In such an event, residents should follow the procedures outlined in the

A bomb threat, even made as a prank, is a violation of both federal and local laws. Any student connected to such an incident will be referred to the Colorado College campus safety, and dismissed from the program.

GENERAL EMERGENCY INSTRUCTIONS

1. In the event of an emergency, dial 911.
2. When making an emergency call, give a clear description of the problem, your location (including hall, floor and room) and your name.

3. Immediately following this call, please contact your hall's front desk so that immediate assistance may be initiated by the residence hall staff. Students may obtain assistance through their front desk.

Please note: Residents who violate Housing security guidelines or jeopardize the security of themselves or other residents will be subject to severe disciplinary action.

EMERGENCY EVACUATIONS AND DRILLS: In the event of an actual emergency (i.e., fire, tornado, etc.) or a periodic emergency drill, immediate compliance with the directives given by hall staff is required. All drills are performed in accordance with State Fire Codes and students and their guests are required to participate. These drills are timed and must be repeated if completion time does not meet safety standards. It is of the utmost importance that every individual in the residence hall responds promptly in emergency situations. Failure to comply during drills or emergencies will result in immediate, serious disciplinary action.

EMERGENCY EXITS

All residence hall exterior doors with the exception of the main front doors are restricted from normal access and are to be used only to exit in a true (or in what is believed to be true) emergency. In some halls, one other door is keyed to student room keys and may be accessed twenty-four hours a day. Students will be made aware of which door in their hall, if any, can be used in this way. Students who use emergency exits when no emergency exists will not only annoy other residents with the alarms, but will also be subject to severe disciplinary procedures.

FIRE EVACUATION PROCEDURES

In the event of an alarm, all residents are required to follow Housing and university fire/safety regulations and must evacuate the building. Each floor of the residence halls has specific designated locations outside the building to meet during an evacuation. At the beginning of each semester residents are given information and training regarding evacuation procedures. Failure to follow appropriate evacuation procedures will result in severe disciplinary action.

SELF-INFLICTED HARM

Colorado College is committed to maintaining the physical and emotional well-being of students and has established the following guidelines for instances where students have attempted or accomplished self-inflicted harm:

A. No Immediate Threat to Self: If there has been talk of self-destructive behavior but no physical action has been taken, then the student will be evaluated by Housing personnel and the Counseling and Testing Center. Based upon this evaluation, staff may elect to:

1. Call the student's Emergency Contact person,
2. Refer the student to the Health Center for further evaluation,
3. Mandate counseling within or outside the university, and/or
4. Establish a Behavioral Agreement between the student and the university.

Refusal by a student to cooperate with the reasonable requests of the staff regarding his/her disruptive and potentially dangerous behavior could jeopardize the student's status as a Housing resident.

B. Immediate Threat to Self: If a student has actually made an attempt to self-inflict harm upon him/herself, immediate physical assistance will be given to ensure the student's physical safety and any of the following may occur:

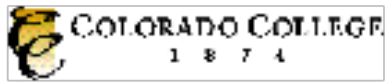
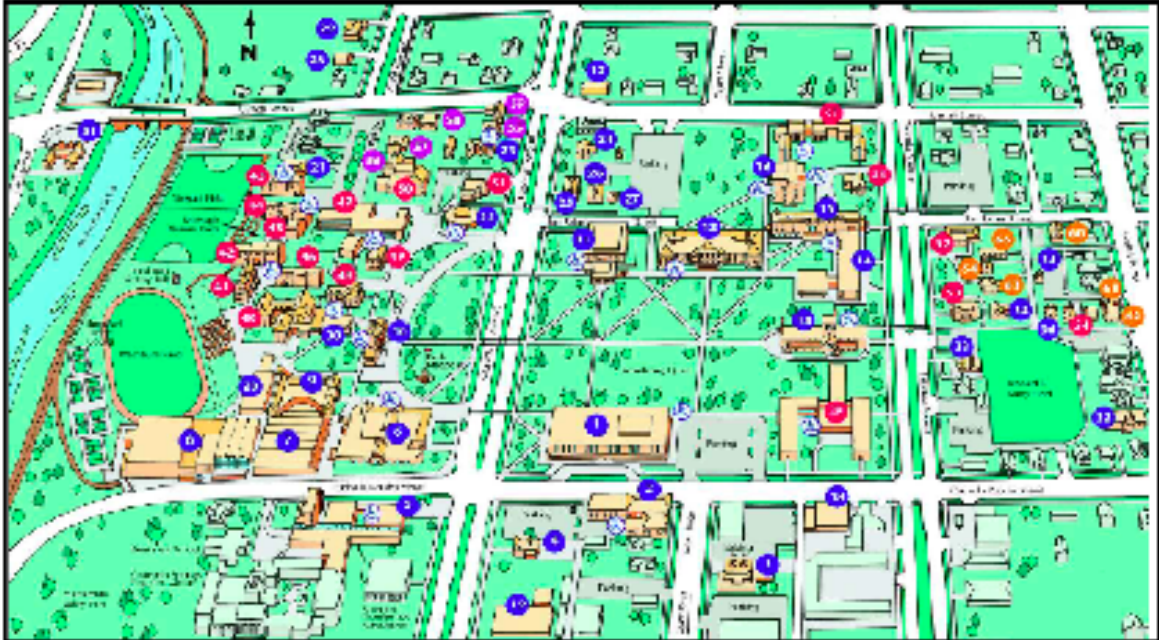
1. 911 may be called,
2. Campus Police and professional medical personnel may be contacted for transport to the hospital,
3. The student's Emergency Contact person may be called,
4. A referral may be made to the Campus Health Center, Counseling and Testing, or a local treatment facility,
5. Colorado College may contact the Crisis Unit of local MHMR or the Colorado Springs Sheriff's Department for aid in student evaluation.

TORNADO EVACUATION PROCEDURES/POLICY

The National Weather Service issues two types of tornado alerts: tornado watch and tornado warning. Residents should be familiar with this distinction because it dictates which course of action to follow.

TORNADO WATCH

A tornado watch signifies that atmospheric conditions are such that a tornado may develop. The National Weather Service will issue a tornado watch for a specific time period and geographic area. Residents should monitor both television and radio weather bulletins for details and changes in weather conditions. The residence halls will not activate hall alarm systems unless the Watch becomes upgraded to a Warning. (See also EMERGENCY EVACUATIONS AND DRILLS) Tornado Warning A tornado warning is issued when a tornado has been sighted in the immediate area. The civil defense sirens will sound when a tornado warning has been issued and the residence hall alarms will sound in successive intermittent blasts (in Kerr students will also hear a voice with pre-recorded instructions on how to proceed). Residents are expected to remain in the designated area through the duration of the warning for their safety. Residents will be trained where to go in case of a warning each semester during the wing/hall meetings. Failure to follow staff directions will result in severe disciplinary action.



www.ColoradoCollege.edu

General College Facilities

- 1 **Amesong Hall**
Administrative Offices, most Humanities Departments, Informative Technology Services, Theatre
- 2 **Student Center**
Career Services, Parent Relations, Counseling, Human Resources, Budget, Institutional Research
- 3 **Central Services**
Print Shop, Mail Services, Copy Center
- 4 **Interdisciplinary House**
Women's Studies, American Cultural Studies, Asian Studies
- 5 **Peacock Hall**
Philosophy, Music (Specialty)
- 6 **Warner Douglas Center**
Management, Child, Bookstore, Campus Activities, Career Center, Center for Community Service, Information Desk, Minority Student Life Office, Office of International Programs, Recreational Building, Student Organizations Office, Student Post Office
- 7 **Horner Ice Arena**
Elk River Rinks Center
Schlader Coors, Athletic Department, Schlemmer Auditorium, Weight Room
- 8 **Crescent Hall**
Dance Facilities, Student Publications, Writing Center
- 9 **Cullin Hall**
Admission and Financial Aid Offices
- 11 **Tull Library**
Center Training and Learning Center
- 12 **Palmer Hall**
Biology Department, Food, Social Science Departments
- 13 **Shove Chapel**
Counseling Office, Worship Services
- 14 **Oliver Hall**
Most Natural Science Departments
- 16 **Kearns Ballroom Center**
Astronomy Department, Informative Technology Services, most Natural Science Departments
- 16 **Robert T. Tim Science Center**
Mathematics, Psychology Departments, Environmental Science, Biology
Classrooms, Science Labs, Neuroscience
- 17 **Tull Alumni House**
Recreation Building
Drama Shop, Art Studio

- 19 **Cascade Medical Building**
(Diagnostics, Ultrasound, Barium Fluorid)
- 20 **Wilkins General Plant**
- 21 **Harkin House**
- 22 **Woodruff Health Center**
- 23 **Honolulu House**
(Summer Programs, Summer Session and Conferences)
- 24 **Special Service Stress Faculty Offices**
- 25 **Dart House**
(4-Week Center for Academic Reading)
- 26 **Harrow House**
(Education Department)
- 27 **Bill Nelson**
- 28 **Stark Wood Avenue**
- 29 **Stewart House**
(Franklin D. House)
- 30 **Taylor Hall**
(John Lee, Harold Williams)
Van Kleeft Building
(Facilities Services)
- 32 **KITCO Plaza**
- 33 **Children's College Children's Center**
- 34 **Dean of Students House**
- 35 **Garage House**
- 36 **Rhodes Cultural Center**
Newcomer — 50 Men's Road
(Former Women's Club House, —1 Block South of Fine Arts Center)

Residence Halls and Houses

- 37 **Nathans Hall**
- 38 **Arthur House**
- 39 **Stevens Hall**
- 40 **Winkle Hall**
(Dennis Green Hall, Office of Residential Life)
- 41 **McDougal Hall**
- 42 **Romer Apartments**
- 43 **Jerome R. McHugh Student Commons and Alumni Plaza**
(John Rapp Cold, Adult Program House)
- 44 **John Lord Knight 59 Student Apartment Complex**
- 45 **R. G. Miller Apartments**
- 46 **Amato Apartments**
- 47 **Laurie Hall**
- 48 **Talbot Hall**
(Telecommunications, Food Service)
- 49 **Warrington Hall**
- 50 **Edith Gaylord House**
(Apartments, Security)

- 51 **Terney House**
- 52 **Jackson House**
(The Park at Colorado College)
- 53 **Larson House**
(Missy McBecker House)
- 54 **Winkler 100 North Weber**

Language Houses

- 55 **Winton House**
(Spanish)
- 64 **Mulvan House**
(Italian)
- 67 **Max Kado House**
(German)
- 56 **Gilbert House**
(What, Why, When, How, Why, Japanese and Chinese Housing)
- 58 **Hazel House**
(French)

Lodges, Fraternities and Societies

- 60 **Sigma Chi Fraternity**
- 61 **Phi Gamma Delta Fraternity**
- 62 **Kappa Sigma Fraternity**
- 63 **Kappa Alpha Theta Sorority**
- 64 **Kappa Kappa Gamma Sorority**
- 65 **Delta Gamma Sorority**

Major buildings' accessible entrances



COLORADO COLLEGE
1876

16 East Cadiz La Poudre Street
Colorado Springs, CO 80903
719-384-6000